The South Carolina Independent School Association

2024 SCISA Volleyball Officiating



Welcome Letter
Application
Warning of Inherent Risk
Description of a "SCISA Certified" Official
Code of Ethics
Related Articles



The South Carolina Independent School Association



Post Office Drawer 690, Orangeburg, South Carolina, 29116
134 SCISA Drive, Orangeburg, SC 29118 Office: 803-535-4820 Fax: 803-535-4840
Michael G. Fanning, Athletic Director Email: athletics@scisa.org Website: www.scisa.org

Dear Prospective Official,

Thank-you for your interest in becoming a SCISA Official for the 2024 school year. High school officials play an important role in in lives of thousands of young people as they participate in an education-based athletic program. Your role and responsibilities are paramount in maintaining fair play, sportsmanship, and player safety.

As an <u>independent contractor</u> you are agreeing to abide by the policies of The South Carolina Independent School Association. National Federation Rules are the approved rules governing SCISA sports. In some instances, SCISA has adopted policies and procedures in addition to National Federation rules.

You are registering with a district director who will be responsible for assigning you games as games are available. This director will be the primary party responsible for a training schedule to prepare you for the upcoming season.

As an independent contractor, by registering to officiate for the 2024 high school season, you are stating that:

- 1. You are physically able to perform the physical demands of officiating. Officiating takes place in all types of weather conditions, including heat & humidity. Officiating can also be a high stress job. You are strongly advised to be medically cleared by a Physician before registering to be an official. By accepting assignments, you are confirming that you are physically able to meet the demands and expectations associated with the job.
- 2. You will be called upon to be a rule expert. A good official is a good student and never stops learning. You will be given a rules test in the areas of general rules knowledge, mechanics, signals, and league policies.
- 3. You will be required to attend district meetings. The number of meetings vary by sport and by district.
- 4. You will be required to work scrimmages (if scrimmages are available). The director will served as an observer or appoint an observer who will watch you/crew work and provide feedback.
- 5. As an "Independent Contactor", you will complete the Warning of Inherent Risk Form. Participation in Athletics carries a risk of injury even for game officials. Injuries can be minor to severe and in rare cases even death. As an official your duties will also carry the risk of exposure to infectious diseases such as COVID-19. When possible, SCISA will make mechanics changes and other allowances to minimize risk. Please remember that as an independent contractor not only do you assume the risk but you also assume the medical cost of injury.
- 6. As a professional official, you also agree to abide by the Officials' Code of Ethics.
- 7. Player safety is paramount in all that we do. Concussions continue to be a national point of emphasis. You will be required to complete a free online course on concussions. This will better equip you to recognize and properly apply the rules in the case of a suspected concussion.
- 8. Required Online Courses:

Concussion Course: https://nfhslearn.com/courses/concussion-in-sports-2

Officiating Volleyball: Ballhandling https://nfhslearn.com/courses/officiating-volleyball-ball-handling

Officiating Volleyball: https://nfhslearn.com/courses/officiating-volleyball-alignment

9. You will be attired in the proper uniform for your sport.

Thank-you in advance for your willingness to serve as a SCISA athletic game official. Your role is vital. You are important in the lives of children. We look forward to a great 2024.

Sincerely,

Officials Code of Ethics

National Federation of High School Associations

Officials at an interscholastic athletic event are participants in the educational development of high school students. As such, they must exercise a high level of self-discipline, independence and responsibility. The purpose of this Code is to establish guidelines for ethical standards of conduct for all interscholastic officials.

- Officials shall master both the rules of the game and the mechanics necessary to enforce the rules, and shall exercise authority in an impartial, firm and controlled manner.
- Officials shall work with each other and their state associations in a constructive and cooperative manner.
- Officials shall uphold the honor and dignity of the profession in all interaction with student -athletes, coaches, athletic directors, school administrators, colleagues, and the public.
- Officials shall prepare themselves both physically and mentally, shall dress neatly and appropriately, and shall comport themselves in a manner consistent with the high standards of the profession.
- Officials shall be punctual and professional in the fulfillment of all contractual obligations.
- Officials shall remain mindful that their conduct influences the respect that student- athletes, coaches and the public hold for the profession.
- Officials shall, while enforcing the rules of play, remain aware of the inherent risk of injury that competition poses to student-athletes. Where appropriate, they shall inform event management of conditions or situations that appear unreasonably hazardous.
- Officials shall take reasonable steps to educate themselves in the recognition of emergency conditions that might arise during the course of competition.
- Officials shall maintain an ethical approach while participating in forums, chat rooms and all forms of social media.

By MSHSAA on March 11, 2015 officials

The single most effective way to avoid problems is to know the rules. If an official has not studied all of the printed materials, as well as any other efforts to improve upon his or her knowledge, mechanics, etc., that official has not done everything possible to avoid problems.

Additional ways to eliminate potential problems:

- 1. Never run down other officials. They will receive enough criticism without getting it from their colleagues. This includes officials you may view as a spectator. Offer only positive criticism, if requested. You may very well be considered an expert, especially by someone trying to find fault in the officials.
- 2. Establish a firm but polite relationship with coaches. Trying to be overly friendly will get you in just as much trouble as being too gruff.
- 3. Be on time! The official who arrives late, or even at the very last minute, is probably not mentally prepared and probably raises questions in the minds of the coaches about his or her sincerity and dedication. Be certain to have enough time to talk to the timers, scorer, chain crew, etc.
- 4. Either alone, or with your partner(s) (if you are working with other officials) prepare yourself psychologically. You must "get up" for the contest. Review basic rules, mechanics and procedures.
- 5. Don't talk to the fans. This only encourages them to talk to you and you may very well wish you had not encouraged them. Try not to have "rabbit ears." Even if you do hear comments made by fans, you must learn to ignore them and not let them influence you.
- 6. Inspect the field, court, mat, etc. If you can detect problems with the facilities before the contest begins, you can make adjustments and notify coaches and players of them.
- 7. Review procedures with captains. Be certain to ask them if they have any questions.
- 8. Support the decisions made by your fellow officials. To disagree or overrule the decision made, can only indicate to the athletes, coaches and fans that one of you made a mistake. If, however, an error is made by you or your partner in rule application, you should admit it and make the necessary correction. The only thing worse than making a correctable mistake is not correcting it.
- 9. Maintain poise or emotional control. You may be the only one around who is remaining "cool." If you get emotional, the situation can only get worse.
- 10. Be clear and concise with signals. If players, fans and coaches don't understand what is going on and why a penalty was called or what the penalty was, you raise doubts in their minds as to whether or not it was right.
- 11. Use common sense. Any number of situations may occur during any contest where the officials must use common sense. Under certain circumstances, you may be asking for more trouble than it is worth to enforce a very technical and almost insignificant rule.



The South Carolina Independent School Association P.O. Drawer 690, Orangeburg, SC 29116 Telephone: 803-535-4820/4821 Fax: 803-535-4840

Independent Contractor: Official's Registration Form

Please Print All Information	
Name	Date of Birth
Mailing Address:	Home Telephone #
Zip Code	Work Telephone #
E-mail address:	Cell Number
Telephone Number For Schools To Notify You In Case Conumber is given, then it will be your responsibility to congest a Home Number with an answering machine that you calls at work.	Of A Cancellation: If no tact a school in case of inclement weather. We sugarcheck during the day if you are unable to receive
High School Attended:	College Attended:
Number of years of Officiating Experience: Number	mber of years officiating experience in SCISA
Indicate Availability for Working games:	
Do you have a direct, personal connection to any SCISA identify the school: and Comments: Are you currently listed or required to be listed or	School (spouse employed, child attends)? If yes, connection
or a similar registry of any other state? Yes	
Registration Fee:	
Registration fees are payable to the Region Director. You Clinics, and Liability Insurance.	ur Registration Fee will cover the cost of Rule Books,
I wish to register and qualify for officiating assignments required clinics and tests examinations for the current s Booking Agency, of SCISA, or the schools that I wish to that a background check may be performed and I give f agent to request and receive any and all records. I also st ciated with officiating. I understand that I will be financial sustain in fulfilling my responsibilities as an athletic gar claims which may arise in the performing of my officiation the "Code of Conduct of SCISA".	eason. I understand that I am not an employee of the o serve. I am an independent contractor. I understand full and complete authority for SCISA or my assigning ate that I am physically able to perform the duties assolally responsible for the cost & treatment of any injuries are official. I will not hold those named liable for any
Official's Signature	Date

The South Carolina Independent School Association

Warning of Inherent Risk SCISA Athletic Game Official - 2024-25

SCISA Athletic Association's Athletic Pr	
undersigned acknowledges, appreciates, and ag	grees that:
	lved in as an athletic official exist, including the potential cular rules, equipment, and personal discipline may reduce
2. I FOR MYSELF AND MY SPOUSE, I KNOWIN known and unknown, and assume full responsibility	IGLY AND FREELY ASSUME ALL SUCH RISKS, both y for my participation; and,
	d customary terms and conditions for participation. If I have participation and/or in the program itself, I will remove to the attention of my district director; and,
HEREBY RELEASE AND HOLD HARMLESS To district director, SCISA directors, officers, officials, agencies, sponsors, advertisers, and if applicable, ov	r heirs, assigns, personal representatives and next of kin, he South Carolina Independent School Association, my agents, employees, volunteers, other participants, sponsoring wners and lessors of premises used to conduct the Event, or ISABILITY, DEATH, or loss or damage to person or in these programs.
	ers, nurses, and coaches as well as physicians or those ention and treatment, to have access to necessary medical
6. I understand that by working as an official that I pla such as COVID-19 and I assume that risk as an indeassignment without penalty if I am concerned about	ece myself in a position to be exposed to infectious diseases ependent contractor. I am aware that I may return a game public health risks.
I have read this Release of Liability an fully understand its terms.	d Assumption of Risk Agreement, and
(SIGNATURE)	Date Signed:

Form W-9
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Ge	ne	ral Instructions New line 3b has b	een ado	ded to this	form.	A flow-t	hroug	h entit	y is	
Sign))	Signature of U.S. person	Date							
becau acquir other	ise y sitio thar	ion instructions. You must cross out item 2 above if you have been notified by the IRS that you have failed to report all interest and dividends on your tax return. For real estate transaction or abandonment of secured property, cancellation of debt, contributions to an individual retributers and dividends, you are not required to sign the certification, but you must provide you	ons, iten irement	n 2 does no arrangeme	ot appl ent (IRA	y. For m \), and, g	ortgaq jenera	ge inter illy, pay	est paid, /ments	
		TCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting	_							
		J.S. citizen or other U.S. person (defined below); and								
Ser	vice	it subject to backup withholding because (a) harn exempt from backup withholding, or (b) (IRS) that I am subject to backup withholding as a result of a failure to report all interest of the subject to backup withholding; and								
		mber shown on this form is my correct taxpayer identification number (or I am waiting for It subject to backup withholding because (a) I am exempt from backup withholding, or (b)						al Boy	nua	
	•	nalties of perjury, I certify that:								
Par		Certification								
Numb	er 7	e account is in more than one name, see the instructions for line 1. See also What Name of Give the Requester for guidelines on whose number to enter.	and		-					
backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> later.				r identification number						
Par	4,87,0	Taxpayer Identification Number (TIN)	oid	Social se	curity r	number				
	7	List account number(s) here (optional)								
		City, state, and ZIP code								
Ö			rieques	equester's name and address (
See Speci	5	and you are providing this form to a partnership, trust, or estate in which you have an ownership this box if you have any foreign partners, owners, or beneficiaries. See instructions	nterest,	check · · □	(Applies to accounts maintained outside the United States.)					
Prir fic In	3b	Under (see instructions) If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax	"Trust/astate" or chacked "LC" and entered "D" as its tay classification			-				
Print or type. Specific Instructions on page 3.		Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.				Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)				
		LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)				Exempt payee code (if any)				
	3a	Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. Individual/sole proprietor C corporation S corporation Partnership Trust/estate			4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):					
	2	Business name/disregarded entity name, if different from above.								
	1	Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the o entity's name on line 2.)	wner's na	ame on line	1, and	enter the	busin	ess/disr	egarded	

Section references are to the Internal Revenue Code unless otherwise noted

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they